

**CONSTITUTION
OF THE
NORTHWEST FLORIDA SQUARE AND ROUND DANCE ASSOCIATION,
INCORPORATED**

ARTICLE I NAME AND EXISTENCE

Section 1. The name of this organization is the Northwest Florida Square and Round Dance Association (NWFSRDA), Incorporated. Hereinafter, this organization is referred to as the NWFSRDA or Northwest Association.

Section 2. The existence of NWFSRDA is perpetual.

ARTICLE II PURPOSE

Section 1. The NWFSRDA is a Florida Not For Profit Corporation [Internal Revenue Code 501 (c) (7), tax exempt social club].

Section 2. The purpose of the NWFSRDA is to:

- A. promote the growth of dancing as a wholesome family activity.
- B. improve human relationships through increased participation in dancing.
- C. provide information and education regarding services and facilities available to its members to better enable them to participate in dancing.
- D. encourage the formation of new clubs and the development of new callers/cuers/promoters, and to assist them, if requested.
- E. sponsor and promote Northwest Association dances and an annual Roundup.
- F. publish a quarterly newsletter of Northwest Association news and upcoming dances.
- G. maintain membership in and liaison with the Florida Federation of Square Dancers for mutual assistance in functions that area associations cannot perform individually.
- H. organize northwest Florida area dancers to attend the annual Florida State Square and Round Dance Convention.
- I. provide and encourage greater cooperation and communication among dance clubs, similar organizations, and their members.

ARTICLE III MEMBERSHIP

Section 1. Membership in the Northwest Association shall be open to all area dance associations, clubs, and/or individual dancers located in the Northwest counties (west of the Suwannee River) of the State of Florida. An area association is defined as two (2) or more dance clubs forming a working organization to represent all those involved.

Section 2. Associate membership in this organization will be open to all out-of-state dance organizations, clubs, and/or individual dancers who are so geographically located that they will be able to participate in Northwest Association dances. Associate members will not be entitled to a vote.

Section 3. Annual dues for both regular membership and associate membership are delineated in the Bylaws.

ARTICLE IV GOVERNMENT

Section 1. Board of Delegates - The Board of Delegates of the Northwest Association shall consist of delegates from member area associations, member clubs, delegates-at-large, and the Executive Committee. Only the Board of Delegates may establish policies for the Northwest Association.

A. Member Area Association Delegates - Each member area association (e.g., PCSARDA) will have one (1) certified delegate. An area association shall only represent clubs in the northwest Florida area that are not members of the Northwest Association. The Area Association President is automatically a certified delegate. The area association should also provide an alternate certified delegate on their annual application form. If neither the Area Association President nor the alternate certified delegate will be available to attend a meeting, a temporary representative may be designated. A letter signed by the Area Association President designating a temporary representative shall be delivered to the Executive Committee in person prior to the start of a meeting

B. Member Club Delegates - Each member club will have one (1) certified delegate. The Club President (which includes the caller/cuer of a caller/cuer run club) is automatically a certified delegate. The club should also provide an alternate certified delegate on their annual application form. If neither the Club President nor the alternate certified delegate will be available to attend a meeting, a temporary representative may be designated. A letter signed by the Club President designating a temporary representative shall be delivered to the Executive Committee in person prior to the start of a meeting.

C. Delegates-at-Large - Each past president of the Northwest Association shall automatically become a delegate-at-large and shall retain this status only as long as he/she is an active member in an area association and/or member club and/or the Northwest Association. There shall be only one (1) delegate per couple president or single president. Additionally, there may be one (1) delegate-at-large for each twenty-five (25) individual dancers from the same area of northwest Florida whose area association and/or clubs are not members of the Northwest Association.

D. Executive Committee - Each office of President, Vice President, Secretary, Treasurer, and Immediate Past President will be a delegate.

E. Northwest Florida Callers & Cuers Association Liaison - A caller/cuer liaison, to be named by the Northwest Florida Callers & Cuers Association, shall be invited to sit with the Board of Delegates. Such representative shall not have voting privileges, but shall serve in an advisory capacity.

Section 2. Meetings

A. There shall be four (4) meetings of the Board of Delegates each year, one (1) in each quarter of the year. Notification of the exact time and place of meetings shall be provided by the Secretary as delineated in the Bylaws. All meetings shall be held in the geographical area specified above.

B. Each delegate shall stand and state his/her name when roll is called. A sign-in sheet shall be signed by all delegates, committee chairpersons, and visitors.

C. Meetings are open to all Northwest Association members, subject to facilities. Those who are not members of the Board of Delegates may address the meetings, but may not make or vote on any motion.

Section 3. Quorums - A quorum for any meeting shall be twenty-five percent (25%) of the Board of Delegates.

Section 4. Voting

A. Each delegate can propose a motion and shall have only one (1) vote. Each delegate may exercise his/her vote only when present at the time the votes are cast. A secret/written ballot shall be required when requested by any delegate.

B. The President shall not vote as an individual, but may cast a tie-breaking vote. The majority of votes cast shall govern any motion unless otherwise provided for in the Constitution and Bylaws.

ARTICLE V OFFICERS

Section 1. The officers consist of the President, Vice President, Secretary, and Treasurer.

Section 2. Nominations and election of officers are conducted in the manner provided by the Bylaws.

Section 3. The term for officers is one (1) year and shall run from January 1st through December 31st. A term ends when a successor is installed. No person may hold the same office for more than four (4) consecutive terms.

Section 4. The duties of the officers are provided in the Bylaws.

Section 5. Callers, cuers, prompters and/or their spouses shall NOT be eligible to serve as Northwest Association officers.

Section 6. A person shall be a current individual member of the Northwest Association and/or be a member of a Northwest club for at least one (1) year prior to being nominated for an officer position.

ARTICLE VI COMMITTEES

Section 1. Each committee chairperson shall be a current individual member of the Northwest Association and/or be a member of a Northwest Association club.

Section 2. All committee chairpersons are appointed by the President and may be removed from office by the President unless another method of appointment or removal is provided in the Bylaws. The chairperson of each committee will appoint the members of his/her committee unless another method of appointment is provided in the Bylaws.

Section 3. Standing committees shall include Executive, Public Relations, Programs, Newsletter, Bylaws, and Insurance/Membership. The duties of the standing committees are as provided in the Bylaws.

ARTICLE VII DISSOLUTION

Section 1. In the event of dissolution of the Northwest Association, any assets remaining after all obligations have been met will be assigned and transferred to the Florida Federation of Square Dancers to be used for the continual encouragement of dancing as a form of recreation.

ARTICLE VIII PARLIAMENTARY PROCEDURE

Section 1. The rules contained in Robert's Rules of Order, Revised shall govern the meetings of the Northwest Association in all cases to which they are applicable, unless otherwise provided for in this Constitution and Bylaws.

ARTICLE IX AMENDMENTS

Section 1. Proposed amendments to this Constitution may be presented by any delegate at any regular meeting and shall be in writing. Upon a second motion, such amendments will be referred to the Executive Committee for study and recommendation. The Executive Committee will provide their recommendations at the next regular meeting. The Secretary shall notify the delegates when constitutional amendments are to be voted on at an upcoming regular meeting. Such amendments shall require a two-thirds majority vote of the delegates to be adopted.

Section 2. Proposed amendments to the Bylaws may be presented by any delegate at any regular meeting and shall be in writing. Such amendments shall require a majority vote of the delegates to be adopted.

Section 3. Proposed amendments to Standing Rules may be presented by any delegate at any regular meeting and shall be in writing. Such amendments shall require a majority vote of the delegates to be adopted.

Adopted as the Constitution of the Northwest Florida Square and Round Dance Association, Incorporated on the 24th day of November 1974

Amended on the 22nd day of March 1980
Amended on the 12th day of May 1984
Amended on the 30th day of January 1988
Amended on the 13th day of February 1993
Amended on the 21st day of October 1995
Amended on the 9th day of August 1997
Amended on the 27th day of October 2001
Amended on the 30th day of October 2004
Amended on the 7th day of June 2014
Amended on the 28th day of January 2016
Amended on the 28th day of October 2017